# Momentum Indy ("Event")
# Emergency Action Plan
# July 10-11, 2026

## 1. General

The Momentum Indy event will be held on July 10-11, 2026, within the Bottleworks District & Carrollton Avenue corridor, Indianapolis, IN.

## 2. Purpose Process

This emergency action plan predetermines actions to take before and during the Momentum Indy event in response to an emergency or otherwise hazardous condition. These actions will be taken by organizers, management, personnel, and attendees.

Flexibility must be exercised when implementing this plan because of the wide variety of potential hazards that exist for this event. These hazards include but are not limited to, fire, medical emergencies, severe weather, or situations where law enforcement is required.

## 3. Assumptions

The possibility of an occurrence of an emergency is present at this event. The types of emergencies possible are various and could require the response of fire & rescue, emergency medical services, and police.

## 4. Command Group & Meeting Location

In the event of inclement weather conditions or any safety-related events along the event course or start/finish areas, the Command Group will meet at the indoor **Command Post** located at **The Bottling Room inside The Garage Food Hall (906 Carrollton Avenue)**.

**Google Maps Location:** The Garage Food Hall Location

## Primary Contact Directory:

| Agency / Role | On-Site Contact Name | Cell Number |
|---|---|---|
| **Event Organizer** | Jennifer Cvar | |
| **Deputy Event Director** | Paul Cvar | |
| **Emergency Medical Services** | Andrew Bowes, EMT-P, Indianapolis EMS | |
| **Indianapolis Police Department (Primary)** | Officer Brian Lambert | |
| **Indianapolis Police Department (Secondary)** | Officer Jay Thomas | |
| **Volunteer Director and Command** | Brent Ruddy | 317-446-6176 |
| **Course Marshal Captain** | Diana Kempson | 317-696-0417 |
| **USA Cycling Official** | Mitch Beckner (Chief Referee) | |
| **Indianapolis Fire Department** | Dispatch Liaison via Command Post | 911 |

# 5. Basic Plan

## a. Communication Protocol

**Internal Staff & Volunteer Instructions:**

i. Conduct: Remain calm at all times. Walk briskly; never run, as running creates panic. If approached by the media, do not comment; immediately direct them to Jennifer or Paul Cvar. Assess the situation before taking action to ensure your own safety.

ii. If you have a 2-Way Radio: This is the recommended method. Relay facts only. Never say "we messed up" or "we're in big trouble." Refer to participants by Bib Number only to preserve privacy over open channels.

iii. If you do not have a Radio: Use your cellular phone to call or text Brent Ruddy (for general volunteers) or Diana Herwig (for course marshals).

## b. Emergency Notification

In the event of an emergency, notification of the emergency will be through the use of 911. The caller must have the following information available to the 911 operator:

i. **Location** of the emergency

ii. **Nature** of the emergency

iii. **Contact person** name with a callback number

## c. Severe Weather

Weather forecasts and current conditions will be monitored through the National Weather Service's Indianapolis Weather Forecast Office website at https://www.weather.gov/ind/.

**i.** **Before the Event:** If severe weather is predicted prior to the event, the emergency action plan event representative will evaluate the conditions and determine if the event will remain scheduled. the representative or their designee is responsible for monitoring the weather conditions before and during the event.

**ii.** **During the Event:** If severe weather or lightning within the 8-to-10 mile threshold occurs during the event, the representative or their designee will immediately initiate the event suspension protocol. Instructions will be broadcast via the on-site public address system, and volunteers/course marshals will actively notify the public in their immediate areas to seek shelter.

**iii.** **Shelter Locations:** In the event of severe weather, participants and spectators will be systematically directed to **nearby parking garages within the Bottleworks District** or permanent structures.

**iv.** **Lightning Safety Protocol (CISA/NCS4 Compliant)** This event enforces a proactive lightning mitigation strategy utilizing real-time weather monitoring and digital lightning

detection technology (e.g., automated weather apps, local radar, or detection systems).

1. **Suspension Trigger:** Event operations will be immediately suspended if a lightning strike is detected or observed within an **8-to-10 mile radius** of the Bottleworks District.
2. **Evacuation:** Upon suspension, the public address system and field personnel will immediately direct all participants, spectators, and staff to the designated permanent structures or parking garages specified in *Section 5.c.iii*.
3. **Resumption (The 30-Minute Rule):** Activities will remain suspended until a full **30 minutes** have passed since the last lightning strike or clap of thunder is detected within the 8-to-10 mile perimeter. Any subsequent lightning strike resets the 30-minute clock.

## d. Fire

i. **Fire Safety:** No specific hazard has been identified as an increased risk of fire at this outdoor event. All key staff and supervisors will be instructed on the safe use of portable fire extinguishers.

ii. **Emergency Dispatch:** Should an incident occur that requires the fire department, 911 will be utilized immediately. The caller will provide the 911 operator with the exact location, nature of the fire, and a callback number.

## e. Medical Emergencies

As with any outdoor cycling event, there is potential for injury to the participants. The types of injuries are various and include those that are heat-related as well as traumatic injuries from high-speed bicycle crashes.

i. **On-Site Medical Provisions:** Indianapolis EMS provides comprehensive on-site medical care exclusively to **athletes and registered participants**. Resources deployed include **Medical Alpha** (stationary triage tent and on-site ambulance resources), **The Gator** (motorized rapid response unit), and a dedicated **Bike Medic** patrolling the course perimeter.

ii. **Spectator Coverage:** General spectator illness or injury is **not** covered by the on-site athlete medical team. For spectator medical emergencies, staff/volunteers must call **911** or alert an on-site Indianapolis Metropolitan Police Department officer.

iii. **Hospital Transports:** Indianapolis EMS maintains dedicated transport resources for this event. If an athlete requires hospital transport, **Indianapolis EMS will perform the transport directly from the venue**.

iv. **Resource Continuity:** Indianapolis EMS scales its on-site presence so that a participant transport does not drop or compromise the mandatory emergency medical coverage

required for active racing.

v. **Documentation:** Gather info for the event incident report. For athlete injuries, provide the USA Cycling Chief Referee with a copy of the "First Report of Occurrence" and signed waiver.

## f. Law Enforcement & Security Situations

Should an incident occur that requires law enforcement (including civil disturbance, physical altercations, or suspected acts of violence), the on-site Indianapolis Metropolitan Police Department officer or security liaison will be contacted immediately.

i. **Reporting:** Direct security needs to a uniformed officer or call Brent Ruddy or Diana Herwig immediately to relay to the command post. Speak slowly and clearly, providing your name, precise location, and factual assessment of the situation.

ii. **Acts of Violence Protocol:** In a major crisis or threat of violence, staff will prioritize life safety, direct crowds away from the threat toward designated Bottleworks structural exits, and coordinate directly with unified law enforcement commands.

iii. **Verification & Documentation:** The individual who initiated the security call will notify the command group once the situation is under control and complete an event incident report.

## g. Emergency Vehicle Access & Crowd Management

i. **Access Lanes:** Access for emergency vehicles will be strictly maintained at all times. A dedicated 15-foot emergency access lane will be established through the Carrollton Avenue corridor. Fire lanes and fire hydrants will not be obstructed under any circumstances.

ii. **Spectator Parking:** Participants and spectators will be directed to park in approved municipal or private parking garages within the district and explicitly instructed not to obstruct protective features, sidewalks, or public throughways.

iii. **Crowd Control and Security:** Security operations and course safety perimeters will be managed entirely by contracted, off-duty law enforcement officers—including off-duty Indianapolis Metropolitan Police Department officers—working in coordination with on-site event staff and course marshals. No separate private security vendor is utilized for this event.

iv. **Staff/Vendor Parking:** Designated staff and vendor loading/parking zones will be maintained in designated off-course service spaces behind Carrollton Avenue.

## h. Lost Persons Policy & Procedures

i. **Immediate Contact:** If a lost child or person is located, introduce yourself, state that you

are an event volunteer, and ask for their name and their guardian's name.

ii. **In-Place Protocol:** Do not move the child. Remain at the exact location where they were found. Call Brent Ruddy via cell phone or use the event radio to request a police officer or command group member to meet you at your current position.

iii. **Consoling & Care:** Do not pick up or carry a child. Holding a hand is appropriate only if initiated by the child. Provide water if requested, but **do not give them food** due to allergy risks.

iv. **Reunification Hub:** If a guardian does not arrive within 15 minutes, notify Brent Ruddy and escort the individual to the **Volunteer Check-In Tent** for law enforcement reunification custody.

### i. Event Site Plan

(Insert the official 2026 Momentum Indy site map on this page, detailing the indoor Command Post inside the Bottling Room, Medical Alpha, the centralized gator post, dedicated Indianapolis EMS emergency ingress/egress routes, and the designated garage shelters.)

# Appendix: USA Cycling First Report of Occurrence